



EMPLOYMENT OPPORTUNITY

Business Analyst, Parts

Acheson, AB – Western Region
Reference Number: BAP-14415-091218

*SMS Equipment Inc. supplies equipment parts and service to the **construction, forestry and mining** industries and **utility** product users. It was created to provide customers with integrated solutions and to expand our service capabilities as a **nationwide** organization.*

The Role:

Under the general supervision of Manager, Parts and Inventory, the Business Analyst assesses business requirements and processes for designing, recommending and implementing business process improvements. Additional responsibilities include, but are not limited to:

- Create and maintain reports for measurement of Parts Department performance.
- Collaborates with Head Office and Branch management to develop business strategy and objectives.
- Liaises with Branch parts personnel to monitor parts efficiencies and recommend business practice changes.
- Develop company-wide procedures and instruct branches on warehouse and parts department functions to ensure consistency.
- Run reports and maintain parts department performance matrix.
- Works closely with the ERP implementation team to develop and maintain the reports required to manage and measure SMS Parts Department.

Qualifications:

Typically requires a post secondary degree in a related field, as well as a minimum 5 years of relevant parts and inventory experience. Equivalent combinations of related education and experience may also be considered. Additional qualifications include, but are not limited to:

- Posses' general knowledge of the Komatsu line and SMS products and services.
- Proven skills in the area of parts distribution and inventory management.
- Previous management experience in training, organizing, and assigning work schedules to employees.
- Strong written and oral communication skills with the ability to communicate effectively to a wide variety of individuals and groups.
- Work efficiently in team environments as well as individually.
- Ability to develop, plan and implement both short and long-term goals.
- Proficient in the Microsoft suite of programs.

*This is a very exciting time to be a part of **SMS Equipment Inc.** We are one of the largest Komatsu dealers in the **world** and believe our continued growth is a result of our highly skilled and engaged employees who deliver **excellence** in the workplace. If you are interested in working for a very dynamic company where your input, your ideas and your participation is valued, apply today. Our growth means **your success**.*

Apply today

Qualified applicants are invited to submit their resume by e-mail or fax, quoting reference number **BAP-14415-091218**, to:

E-mail: jobs@smsequip.com
Fax: (780) 451-2646

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